



LETTER OF RECOMMENDATION FOR TEALE FALLIA

December 2016

To whom it may concern,

I had the pleasure of working with Teale when she reported to me at Sterling Publishing for approximately 6 months from May to October 2016. She was hired as a Digital Archivist with the primary responsibility of helping us manage the company's voluminous digital archives.

As a member of our team, Teale was reliable, friendly, and accessible. Among her strongest attributes, I noticed she asked smart and insightful questions. Teale made certain to understand the scope and complexities of the project to ensure she worked efficiently and accurately. Her responsibilities also required careful attention to detail—following style and file naming conventions to facilitate easy search and retrieval of digital assets.

Teale's prior experience in digital asset management was evident and clearly added value to our project. I'm confident that her broad skillset would help her excel in any project or challenge presented to her.

Please feel free to contact me if you have any questions.

Sincerely,

Kevin Iwano
Senior Production Manager
Sterling Publishing
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